



## APPLICATION FOR SPECIAL INSPECTOR CERTIFICATION

2639 N. Monroe  
St., Ste. B112  
Tallahassee, FL 32303

**Fee: to include Application Fee; Special Inspector Certification fee and Unlicensed Activity fee.  
Refer to Rule 61G15-24.001, Schedule of Fees  
(Checks Should be Made Payable to FBPE)**

<b>NAME</b>		Last:	First:	Middle:	
<b>MAILING ADDRESS</b>		Number and Street:			Apt/Lot No.:
		City:	State:	Zip Code:	County:
<b>HOME TELEPHONE NUMBER:</b>		<b>BUSINESS TELEPHONE NUMBER:</b>		<b>FLORIDA PROFESSIONAL ENGINEER NUMBER:</b>	
<b>EMAIL ADDRESS:</b> *Do you wish to receive correspondence via email? Yes No All email addresses are public records pursuant to F.S. Chapter 119.011(12).			<b>*SOCIAL SECURITY NO.:</b> *Social Security numbers are mandatory pursuant to Title 42 United States Code, Sections 653 and 654; and Sections 455.203(9), 455.213(1), 409.2577, and 409.2598, Florida Statutes.		

## QUALIFICATION SECTION OF SPECIAL INSPECTOR APPLICATION

### Please use a separate form for each project

Please complete the form below. Use one form for **Field Inspection** experience and one form for **Structural Design** experience. Structural Design experience is only recognized for projects where the designs are all components of complete **threshold buildings and shall not be limited to specific structural components only, such as foundations, prestressed or post-tensioned concrete, etc.** List the type of project and the occupancy. Identify features that qualify the design as a threshold-type building or the scope of the inspection, the number of **months** of experience claimed for this project, and the name and license number of the structural engineer of record for this project. List the experience chronologically, starting with the earliest.

The Structural Engineer of Record, hereinafter referred to as "Verifier" [in the event if the applicant is the Structural Engineer of Record, then a supervisor or colleague] must verify each work experience. Each form must be signed and sealed by the Verifier. The original form must be sent to the Verifier and a copy sent to FBPE with your application. Verifications shall be sent to FBPE directly by the Verifier. SELF-VERIFICATION IS NOT PERMITTED.

Submitted for: Structural Design Experience: # \_\_\_\_\_

1. Project identification and location (street address, city, and state)			
2. Occupancy type(s).			
3. Identify features that will qualify the design as being a threshold type building.  (See definition contained in the General Information included with this application.)	Total Area: _____ SF		
	No. of stories: _____		
	Height: _____ ft		
	Assembly area: _____ (SF) if applicable		
	Occupant content: _____ (Persons) if app.		
4. Description of structural systems designed by applicant.			
5. Was the structural inspection plan part of the permit package?	___ Yes    ___ No		
6. Number of months experience claimed for this project.	Start Mo/Year	End Mo/Year	Total Months
7. Name, license number, and state of issuance of Verifier. (Please note: this should be someone other than the applicant)			

I am a professional engineer currently licensed in the State of Florida and my principal practice is in structural engineering or structural field inspections. I hereby certify that the above statements are true and correct and that I have the technical competency to perform structural inspection on threshold type buildings as required by Section 553.79(5)(a), Florida Statutes.

- I was the Structural Engineer of record for this project and have verified the above statements are true and correct.
- I was a supervisor/colleague of the applicant and have direct knowledge of the applicant's involvement in the project and have verified the above statements are true and correct

\_\_\_\_\_  
Verifying Engineer' Signature, PE Number, date,  
and seal here

\_\_\_\_\_  
Applicant Signature, PE Number, date, and seal here

## QUALIFICATION SECTION OF SPECIAL INSPECTOR APPLICATION

### Please use a separate form for each project

Please complete the form below. Use one form for **Field Inspection** experience and one form for **Structural Design** experience. Field inspection experience is only recognized for projects where the field inspections are of complete **threshold buildings and shall not be limited to specific structural components only, such as foundations, prestressed or post-tensioned concrete, etc.** List the type of project and the occupancy. Identify features that qualify the design as a threshold-type building, the scope of the inspection, the number of **months** of experience claimed for this project, and the name and license number of the special inspector of record for this project. List the experience chronologically, starting with the earliest.

The Special Inspector of Threshold Buildings for the project listed below, hereinafter referred to as "Verifier" must verify the work experience listed on this page. Each form must be signed and sealed by the Verifier. The original form must be sent to the Verifier and a copy sent to FBPE with your application. Verifications shall be sent to FBPE directly by the Verifier. **SELF-VERIFICATION IS NOT PERMITTED.**

Submitted for: Field Inspection Experience # \_\_\_\_\_

1. Project identification (street address, city, and state)			
2. Occupancy type(s).			
3. Identify features that will qualify the design as being a threshold type building.  (See definition contained in the General Information included with this application.)	Total Area: _____ SF		
	No. of stories: _____		
	Height: _____ ft		
	Assembly area: _____ (SF) if applicable		
	Occupant content: _____ (Persons) if app.		
4. Scope of field inspection or description of structural systems designed by applicant.			
5. Was the inspection performed pursuant to the permitted structural inspection plan?	___ Yes ___ No		
6. Number of months experience claimed for this project.	Start Month/Year	End Month/Year	Total Months
7. Name, license number and state of issuance of Special Inspector of Threshold Buildings for the project.			

I am a professional engineer currently licensed in the State of Florida and my principal practice is in structural engineering or structural field inspections. I hereby certify that the above statements are true and correct and that I have the technical competency to perform structural inspection on threshold type buildings as required by Section 553.79(5)(a), Florida Statutes.

I was the special inspector of Threshold Buildings for this project and have verified the above statements are true and correct.

\_\_\_\_\_  
Verifier Signature, PE Number, SI Number, date,  
and seal here

\_\_\_\_\_  
Applicant Signature, PE Number, date, and seal here

**FLORIDA BOARD OF PROFESSIONAL ENGINEERS**

**ATTENTION: Special Inspector Application Desk**

2639 N. MONROE STREET, SUITE B-112

TALLAHASSEE, FLORIDA 32303

(850) 521-0500

**LETTER OF RECOMMENDATION FOR SPECIAL INSPECTOR CERTIFICATION**

\_\_\_\_\_  
Name of Applicant PE #

\_\_\_\_\_  
Name of Person Completing Form PE #

SI # \_\_\_\_\_

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Telephone No.

Indicate date form was forwarded to reference: \_\_\_\_\_

I am submitting an application for certification as a Special Inspector. I am listing your name for a Letter of Recommendation. Would you please complete this form and mail it to the Board of Professional Engineers.

1. I have known applicant from \_\_\_\_\_ to \_\_\_\_\_.
2. During this time, I know that this applicant has worked as a structural engineer or performed structural field inspections and has gained experience in the area of inspection of Threshold Buildings.
3. Please comment on the applicant's engineering work as it relates to threshold type buildings.

A. Experience: \_\_\_\_\_

B. Ability: \_\_\_\_\_

C. Competency: \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Signed